



PTO Meeting Minutes
Date 01/31/2023

Officers: Nikki Champagne, *President*; Carolina Velasquez, *Vice President*; Michele Bradley, *Treasurer*; Jacklyn Febles, *Secretary*; Trisha Rushbrook, *Member at Large*

Attendance: Rachel Decicco, Rebecca

Agenda Topic	DISCUSSION	ACTION RECOMMENDATIONS	Owner	Target Date	
Welcome and Introductions	No new members				
Treasurer's Report	Deferred A conversation ensued around taxes since its tax season	need an overview of taxes, status etc from Audit Firm	Michele/Niki		
Old Business: PTO Sponsored Events	Hawk Holiday Hope- Very successful. Volunteers decorating was great. The clean up was not as successful. Minimal volunteers, many items were damaged, so inventory will be needed for 2023	Proposed Hawk Holiday Hope Committee			
Holiday Gift	Gift cards were purchased for the maintenance staff. Niki confirmed that the gift cards were distributed				X

Donations for ENSATS students	PTO purchased gift cards for students directly rather than providing a check to the school.	None			X
Lottery Raffle	Slightly more successful than previous years, helps cover costs for Holiday Gifts/Expenses		Nikki	12/1	X
New Business: Events	<p>Red Sox - 75 tickets purchased in advance. PTO purchased for \$26 each and sold at face value. There was much more interest, so there will be 50 more tickets purchased to be sold at face value.</p> <p>Celtics- Group tickets in the club level are \$110, so the PTO will purchase less and see how it goes.</p>	<p>None</p> <p>TBD</p>	Nikki		
Spring Raffle	Backyard Makeover Raffle- Largest fundraiser to This has been done 2 years in a row with over \$18,000 being raised. Most items are donated from local businesses and/or ENSATS families.	Need a Committee and person to Chair Event.			

Senior Committee	<p>Michele Bradley to Chair Committee. Senior Signs–PTO purchases yard signs for each Senior. The names/pictures are not on signs; general Congratulations Lawn Sign. This was started during 2020. Well received.</p> <p>Distribution of signs–normally over April Vacation. Seniors or family members pick up signs</p> <p>Graduation-Balloons for graduation. Arch and balloon columns were purchased last year.</p>	PTO will post for Committee Volunteers	Nikki/Michele		
Summer Send Off	<p>Holy Cow Creamery has provided customized half pints of ice cream. ENSATS logo. These were distributed to underclassmen.</p> <p>PTO is open to new ideas.</p>	Need a Committee and person to Chair Event.	Nikki		
Teacher Appreciation	<p>Melanie to Chair Committee. PTO has posted for volunteers-16 so far.</p> <p>Feedback received was the teachers and staff didn't always know events were happening and that it was sponsored by the PTO.</p>	Brainstorming ideas on how to best communicate this to Staff and Teachers.	Melaine		
Welcome to Incoming Freshman	<p>Postcards made professionally for Accepted Freshman. General welcome to the school. Information on the PTO, Introduction to the FB page. Printed in March, go out in April</p>	Coordinated effort with PTO and School Admin	Nikki		

Online Store	<p>Past- PTO tried to use local vendor. Apparel sales like to run a few times a year. Orders were frequently wrong, merchandise not received.</p> <p>New vendor is not local. Online store is year round, not only for a window of time. Since posting the link shortly after the New Year, already received \$400 in profit.</p>	None			
Next Meeting	March 14, 2023 7-8 pm	None			